

# **CARNARVON GOLF CLUB LIMITED**

**ACN 000 854 544**

## **BY-LAWS**

### **Version 6.2.26**

Version 6.2 Adopted by the Board on 27<sup>th</sup> May, 2014

By-Law 38 Amended 9<sup>th</sup> September, 2014

By- Law 47 Amended & By- Law 48 Added 1<sup>st</sup> October, 2014

By-Law 49 Added on 16<sup>th</sup> December, 2014

By-Law 50 Added 25<sup>th</sup> August, 2015

By-Law 48 Amended 8<sup>th</sup> September, 2015

By-Law 51 Added on 29<sup>th</sup> September, 2015

By-Law 39 Amended 12<sup>th</sup> April, 2016

By-Law 51 Amended 26<sup>th</sup> April, 2016

By-Law 51 Amended 10<sup>th</sup> May 2016

By-Law 45 Amended 28<sup>th</sup> June, 2016

By-Law 16 Amended 7<sup>th</sup> June, 2018

By-Law 52 Added 7<sup>th</sup> June, 2018

By-law 48 Amended 12<sup>th</sup> June, 2019

By-Laws 45, 48, and 50 Amended 27<sup>th</sup> August, 2019

By-Laws 11, 27 and 37 Amended 14<sup>th</sup> January, 2020

By-Law 19 Amended 12<sup>th</sup> February, 2020

By-Law 7 Amended 8<sup>th</sup> December, 2020

By-Law 17, 18 and 19 Amended 30<sup>th</sup> March, 2021

By-Law 53 Amended 12<sup>th</sup> October, 2021

By-Law 53 Amended 1<sup>st</sup> December, 2021

By-Law 53 Rescinded 1<sup>st</sup> March, 2022

By- Law 22 Amended 11<sup>th</sup> April, 2023

By- Law 31 Amended 8<sup>th</sup> August, 2023

By- Law 31, 45 Amended 9<sup>th</sup> January, 2024

By- Law 30, Amended 13<sup>th</sup> February, 2024

By-Law 35, Amended 4<sup>th</sup> June, 2024

By-Law 31, Amended 8<sup>th</sup> October, 2024

## **(1) AUTHORITY**

The By-Laws contained herein are made by virtue of the powers conferred upon the Directors of Carnarvon Golf Club Limited under Rule 4 for observing enforcement of the By-Laws. By-Laws for several specific purposes may be made by virtue of Rules 2, 12, 21, 24, 28, 29, 39, 31, 32, 33, 35, 40, 41, 42, 46, 63, 64, 65, and 66.

If there be any conflict between these By-Laws and the Articles of Association of Carnarvon Golf Club Limited, then, in all cases, the Articles of Association will have precedence.

## **(2) POSTING OF COMMITTEE**

The names of Directors shall be kept posted in the clubhouse.

**(3) MATCH COMMITTEE & GREEN'S COMMITTEE** is made up of all members of the Board and shall:-

- Arrange the programme of all matches and competitions, select players for all matches or competitions requiring such selection and organise, manage, and control the play in all events held on the course.
- Decide and adjudicate upon any protest in connection with a match or competition.
- Monitor the handicaps of members and alter those handicaps that are deemed to be false or invalid.
- Make and vary local rules.
- Consider with the Board/ Greens Committee all suggestions for such structural alterations to the course as may involve any change in the conditions of play.
- Ensure that members are afforded adequate opportunity for arranging games, and that members generally are encouraged to make regular use of the course and of the club's social activities.

The Board of Directors may from time to time approve the alteration of a member's handicap if in its absolute discretion and having regard to all of the circumstances including the member's results in any form of competition; it considers that the change is warranted under the handicap system which the Club follows. The member shall have no right to make any representation to the handicapper or to the Board of Directors in relation to any proposed alteration of the member's handicap.

## **(5) TIME SHEETS**

Members can book their starting times on sheets provided on line via the club website or at any of the terminals available at the clubhouse and are requested to adhere to these times. Failure to do so may incur disqualification and be recorded towards the player's handicap.

## **(5) DRAW FOR PLAYING TIMES**

A draw for Men's Saturday Competition is conducted every Friday Night at 6 p.m. at the Club house, excluding selected public holidays. Players may participate in the draw by placing their name on the entry sheets located in the Golfers Nook. Draw for playing times will be conducted using the random number selector.

Each member drawn out is permitted to book in four players for each day of competition in which the player is entitled to play.

Access to the same Saturday timesheets will also be made available on line after 9:00am the following day.

## **(6) STARTING TIMES**

All players are to report to starter 15 minutes before hitting off time to obtain cards. Any member who enters his name on the booking sheet or is booked in by a fellow Member and fails to attend or correctly notify the starter of his inability to attend will be asked to explain the inability to attend and may receive a warning letter.

Any further breaches may require the member to attend a Board/Match committee meeting to explain and may incur a competition fee.

Upon the issue of any such account the member will be excluded from any future event until the fee is paid.

Persistent breaches by failure to attend or notify will result in the member being cited to appear before the Board of Directors to show cause why their playing rights should not be suspended. For the purpose of this By-Law the excuse that another person has booked the member in without his or her knowledge is not considered a suitable and reasonable excuse.

## **(7) VISITOR**

A club member may invite a player from another club to play as his or her partner in any competition unless otherwise notified to the contrary. All visiting members must have played at least 3 of the last 20 recorded games at their home course to be eligible for any prize. Visitors who do not have the required games at their home course will only be eligible to win a golf ball.

## **(8) HANDICAPS**

Handicaps are allocated in accordance with the instructions by the GolfNSW.

**A – GRADE – UP TO 12**

**B – GRADE – 13 – 19**

**C – GRADE – 20 – 36**

The above grades may be varied in accordance with the conditions of the event.

## **(9) TWOBALL AND SINGLES KNOCKOUT EVENTS**

Players shall play off current handicap on the day of play during elimination and final rounds.

## **(10) HANDICAP TABLE**

MATCH PLAY:	Full difference between the respective handicaps.
PAR & STABLEFORD:	Full handicap.
TWO BALL MATCH:	The lowest marker to play from Scratch. The rest to take FULL difference between their respective handicaps.
FOURSOMES MATCH:	$\frac{1}{2}$ of difference of combined handicaps ( $\frac{1}{2}$ stroke equals 1 stroke).
FOURSOMES STROKE:	$\frac{1}{2}$ of combined handicaps (show $\frac{1}{2}$ strokes).

## **CANADIAN FOURSOMES**

STROKE:	$\frac{1}{2}$ of combined handicaps (show $\frac{1}{2}$ strokes).
AMBROSE STROKE:	$\frac{1}{2}$ combined handicaps divided by number of players.

## **(11) CLUB COMPETITIONS**

The minimum field for allocation for Winners Trophies is:-

MEMBERS 2 BALL	Up to 50 PAIRS Winners Only 51+ PAIRS Runners Up + Scratch
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MIXED 2 BALL	Up to 20 PAIRS Winners Only 31+ PAIRS Runners Up + Scratch
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MEMBERS SINGLES.	up to 50 PLAYERS – 1 Grade 51-100 players –2 Grades 101 + -3 Grades Minimum field 12 Players
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## **(12) SPECIAL EVENTS**

A club member is not eligible to compete in any special event as listed in the Fixture Book, who does not have an Australian Handicap unless prior approval from the Board or Handicap Committee is granted.

## **(13) SINGLE COMPETITIONS**

All singles competitions are to be played in maximum of four players. At the discretion of Match organiser less than four is permitted.

## **(14) INTERRUPTION OF PLAY**

Players may interrupt play for refreshment after completing nine holes, but must not unduly delay.

## **(15) DANGEROUS CONDITIONS**

Play should cease in accordance with Rule 6-8

## **(16) SCORE CARDS**

All cards must be lodged in the clubhouse within 10 minutes of completion of player's round. Players shall enter their scores into the club's computer system to assist in the administration of the club's events. Any player failing to enter scores into the system as directed may be subject to disciplinary action by the board of directors. Should members have difficulty in entering their scores help should be sought from the pro shop or the office.

**The marker's score is to be recorded in the space provided on every card for the purpose of cross checking.**

## **(17) TIES**

In the case of a tie in any competition, the result will be decided by a count back except in the following competitions

### **17.1. The Club Championships**

17.1.1 For first place the results will be decided by a 4 hole play-off the same day being holes 1, 2, 17, and 18. In the event of a further tie, the event will be decided by a sudden death play-off commencing from the First tee and playing holes 1, 2, 17, and 18 until there is a result.

17.1.2 For second place the result will be decided by a sudden death play-off the same day commencing from the First tee and playing holes 1, 2, 17, and 18 until there is a result.

17.1.3 For the Net sections the result will be decided by a count back taken over the last round of the event

17.2. The Carnarvon Cup will be decided by an 18 hole playoff at the next medal round. In the event of a further tie, the result will be decided by a sudden death play-off the same day commencing from the First tee and playing holes 1, 2, 17, and 18 until there is a result.

17.3. The Gold Medal will be decided by an 18 hole playoff (or play offs) at the next medal round (or rounds) until a result is determined, and the players will play off the handicaps which prevailed on the day of the respective event.

## **(18) Deleted**

## **(19) Deleted**

## **(20) TROPHY EVENTS**

In all Competitions, players cannot win both the gross and net events with the exception of donated trophies except for Monthly Medal play-off situations.

## **(21) TROPHIES**

Two players having won any gross event on any day, including mixed events, are not eligible to win as partners in consecutive weeks. Two players having won any net and runner up event on any day including mixed events are not eligible to win as partners in consecutive weeks.

## **(22) FOURSOMES CHAMPIONSHIPS**

In the men's and ladies foursomes championships, the lowest handicap in the team shall hit off the first tee in the first round and the other player shall hit off the first tee in the second round. In the mixed foursomes championship, the male member shall hit off the first tee in the first round and the female member shall hit off the first tee in the second round.

## **(23) AMBROSE**

Event – Played usually with four players using  $\frac{1}{8}$  of the total of the four players handicaps. Four players hit off and the best is selected. Each of the other players, will place a ball within one club length of the chosen ball and play their second stroke, the player whose ball is chosen playing last. This procedure is repeated until players reach the green where the players play from within one putter head length of the chosen ball. EACH PLAYERS TEE SHOT MUST BE PLAYED AT LEAST FOUR TIMES. If played as a three ball, handicap allowance  $\frac{1}{6}$  and if two ball  $\frac{1}{4}$  of the combined stroke handicap.

## **(24) COUNTDOWN**

(4 Ball Teams Event)

Holes No. 1 – No. 6 – 1 score;

Holes No: 7 – No. 11 – 2 scores;

Holes No: 12 – No. 15 – 3 scores;

Holes No: 16 – No. 18 – all scores.

Irrespective of tee the players start from.

## **(25) MATCH PLAY COMPETITIONS**

Players competing in those events shall not be eligible to compete in ordinary competition.

## **(26) HANDICAP MATCH PLAY**

The number of strokes awarded in this competition is the difference between the players' stroke handicaps. Where there is more than 18 strokes difference between players' handicaps, players shall receive 2 strokes per hole where applicable. Low marker to play off scratch.

## **(27) 2 BALL EVENTS**

Compulsory singles with all 2 Ball Events and team's events, with the exception of Ambrose and Foursomes

All players will be partnered together in two ball events.

To play in the various 2 Ball events there must be a minimum of three (3) persons in the playing group.

## **(28) COUNTBACK**

In the event of a tie, countback will take place on the last nine holes of the card. If the tie is unresolved countback is continued over last six holes, then last three holes, then hole by hole from the 18<sup>th</sup>.

27, 36, 54 and 72 hole events – the last 18 holes shall be used and, if still tied, the countback as in 18 hole events shall be used. In a handicap stroke event, half

handicap will be applied to the 9 holes, third handicap to the 6 holes, sixth handicap to the 3 holes and  $\frac{1}{18}^{\text{th}}$  to the single hole.

### **(29) PROTESTS**

Any protest in connection with a competition or match shall be lodged with the match committee immediately after the close of the competition or match or within 24 hours after close of competition. Such protest shall be dealt with by the Match Committee.

### **(30) COURSE ETIQUETTE**

Any member who has been reported to the Board or Ladies Committee in writing and is found to be responsible for:

- Slow play
- Not raking bunkers
- Not repairing divot marks
- Not filling divots
- Not adhering to the 'Starters' instructions

When playing a round of golf will:

- Receive a written warning from either the Club Captain or Ladies Captain;
- For a subsequent 'offence' be called before the Board to show cause why they should not be suspended from play for a period to be determined by the Board. Notations regarding the warning must be recorded by a member of either the Ladies' Committee or a Board member in an official record book held in the main office.

Any decision by the Board to either reprimand or suspend a member of the Club who has been found "guilty" before the Board for behaviour mentioned in Rule 46 (a) of the Constitution will be recorded in an official "Reprimand or Suspension of Membership" book held in the main office.

Rule 46 (b) of the Constitution will underpin the requirements when a complaint has been made against a member, the complaint investigation and procedural matters.

### **(31) LEAVE OF ABSENCE**

(31) LEAVE OF ABSENCE (LOA) will be at the discretion of the Board and considered on an individual basis. Leave will only be available on certified medical grounds due to illness, injury, or health-related condition. LOA for travel is not available.

LOA may be granted for an initial period of no less than three (3) months with extensions if required to be in three (3) monthly periods. Any extension will be considered part of the same LOA. No more than 2 separate instances of LOA will be granted in any three (3) year period.

To be eligible for LOA a member must have five (5) continuous years of membership prior to the application and the applicant's membership subscription must be fully paid.



The commencement date for approved LOA will be the date of the of the members application, or a maximum of 30 days prior to the application date as determined by the circumstances, and at the discretion of the Board.

Any approved LOA will be credited to the applicants next membership subscription due, unless the member returns prior to the initial three (3) month period, in which case no credit will be applicable.

The requirement to renew full membership while on LOA will be at the discretion of the Board. The member may request Golf Deferred Membership (\$50) until the LOA concludes, at which point the members full membership subscription will become due. This membership subscription (less any credit) must be paid in full before the member can recommence play.

### **(32) SENIOR MEMBERSHIP**

Transfer to senior membership is not automatic and is only granted by the Board after formal application and verification of qualifications. A pro forma application form is shown on the web site or a copy may be obtained from the main office

### **(33) INSURANCE**

- Golf Australia through affiliation fees provides up to \$20,000,000 Personal Liability cover which pays for the legal liability of Members to pay compensation for personal injury or property damage (subject to their terms and conditions) caused whilst playing or practising on the course.
- There is NO insurance cover provided by the Club for any costs associated with property damage or loss to vehicles parked in the Club's car park or to member's carts or bikes stored at the Club.
- There is NO insurance cover provided by the Club nor is the Club financially responsible for any costs associated with personal or property damage caused by errant golf balls, golf carts or other means caused by members or visitors playing golf at Carnarvon.
- It is the responsibility of each individual member to ensure that they have adequate insurance in place to cover personal injury and property damage.

Members may seek administrative assistance from the Club in dealing with claims.

### **(34) CHILDREN**

Children are only permitted on the course or in the clubhouse when under the direct supervision of a parent or guardian.

### **(35) MOBILE TELEPHONES**

Mobile telephones are not permitted on the course during competition play and will result in disqualification. The exceptions being in medical or family emergencies, also while using the MiScore app or calls to the golf professional.

### **(36) BOARD/GREENS COMMITTEE**

Shall be responsible for:-

- The maintenance, improvement and beautification of, the course and grounds generally and consider with any sub-committee suggestions for structural alterations and who will report to BOARD OF DIRECTORS.
- Making any recommendations to the Board/ Match Committee relative to the making or varying of any local rules as may be in their opinion necessary or proper in view of the condition of the course.
- The purchase of any plant, tools, equipment and materials required for maintaining or improving the course and grounds providing any such expenditure has been approved by the Board of Directors.

### **(37) NO MOTORISED VEHICLE**

This By-Law previously required persons using a golf cart in Club Championships to produce a medical certificate. This requirement has been rescinded and in future any person wishing to use a cart in the Championships may do so.

### **(38) MOTORISED GOLF CARTS & MOTOR BIKES**

The use of personal motorised golf carts and bikes must be authorised by the Board and application for use of such must be made in writing through the Club's Management, consideration will generally only be given to applicants who by reason of age or physical impairment might otherwise be precluded from playing golf. It is the responsibility of the owners of personal transport to provide appropriate insurance and provide details to the Board. Personal bikes and carts are NOT covered by the Club's insurance.

Under no circumstances are such vehicles to be driven onto tees or within 5 metres of greens and bunkers, neither should they be placed in such a position as to distract or inconvenience other players. At all times the users should take care to ensure that they drive in such a manner and such places as will cause the least damage to the course. In wet weather, by decision of the Captain or their delegate, use of motorised vehicles and bikes may be banned. All notice regulating the movement of golf carts and bikes must be strictly observed. Club rental carts must only be driven by holders of a current drivers licence.

Privately owned golf carts must only be driven by the person registered as the owner or those persons approved by the Board of Directors.

Privately owned golf carts can only be registered in single names. No partnership registrations will be accepted. Owners must have a playing category of membership.

A waiting list will be maintained of those members wishing to store a motorised cart or bike in the cart storage shed when vacancies occur.

If a playing member/owner ceases to be a playing member or disposes of the vehicle any entitlement to a storage space will be forfeited and the space offered to the next person on the cart space waiting list if not required for storage of a Club vehicle.

### **(39) CARE OF THE COURSE**

Players must:-

Carry a bucket of sand and fill all divots, -

Repair ball marks on greens, -  
Smooth out bunkers.  
Golf course staff have right of way at all times on the course.

Players **MUST NOT** take glass items including, but not restricted to, bottles, containers or drinking glasses on to the course. This topic is covered in Local Rules but has been included in the By-Laws to stress the importance of the Rule due to the potential danger of injury to players and staff should such items be struck by course maintenance equipment.

#### **(40) BOARD/FINANCE COMMITTEE**

Shall watch generally over the collection and expenditure of the Club's revenue and shall:-

- Keep the BOARD fully informed from month to month of the income and expenditure of the Club and of the relationship of the income and expenditure to the approved estimates.
- Prepare the annual income and expenditure estimates for submission to the BOARD at its May meeting in each year.
- Consider any reference made to it by submitting recommendations concerning such reference to the BOARD OF DIRECTORS.

#### **(41) HOUSE AND SOCIAL COMMITTEE**

Who shall be responsible in consultation with the General Manager in the maintenance and upkeep of the Clubhouse and its furnishings, appointments and equipment and reporting of findings to the Board.

The arrangements pertaining to the service functions of the Club including the supply of meals and refreshments and the purchase of all goods and materials for re-sale by the Club or for use in Clubhouse.

Dress regulations in Clubhouse.

Dress standards. The dress regulations will be determined by the Board of Directors from time to time.

All dress regulations will be suitably advertised and displayed for members and visitors. Dress rules are as follows:-

Members are requested at all times to be tidily dressed both on the Course and in the Clubhouse.

#### **(42) CLUBHOUSE**

The following are not permitted at any times:

Hats, Caps, Sun visors, Head Bands, Soiled or Torn Clothing, Pullovers tied around the Waist, Soiled Work Clothes, any Apparel with Offensive Wording or Thongs.  
Neatness will be the main criteria at all times.

The interpretation of these rules by the Club management and Directors is the final consideration for admission to the Club at all times.

Collections for charitable or other purposes shall not be made on the Club's property without the sanction of the BOARD OF DIRECTORS nor shall the sale of tickets, lotteries, raffles or for any function be made on the Club's property without such sanction provided that this regulation shall not be deemed to authorise any illegal act.

No paper, notice of placard, written or printed, shall be exhibited in any portion of the Clubhouse, without the permission of the Directors or the Secretary/General Manager.

Advertisements or advertising matter of any kind shall not be displayed or exhibited on the Club's property, without permission of the Directors or the Secretary/General Manager.

Any member bringing a visitor to the Club will be responsible to see that the visitor is accompanied by the member for the duration of the visit.

Except as to records and notices required by State or Federal Legislation or the Rules or By-Laws of the Club to be posted or displayed, no notice, publication, picture or document shall be posted, suspended, or otherwise displayed on the Club's property without the sanction of the BOARD OF DIRECTORS or GENERAL MANAGER.

No person who has been notified by the General Manager of the Club that he is not permitted to enter or use the Club premises or facilities of the Club shall be admitted to the Club premises or any part of the Club premises as an Honorary or Temporary member or as a guest of a member.

Club Employees and Contractors shall NOT play the poker machines or drink at the bar whilst on duty. At the completion of a shift an employee or contractor may sign into the Club as a visitor or guest of a member and then play the poker machines or keno and have a drink at the bar but not in uniform.

All non-members living within a five (5) kilometre radius of the Club must be signed in to the Club by a member.

#### **(43) POKER MACHINE COMMITTEE**

Control operation of poker machines.

The following rules and requirements are to be observed by players using Poker Machines in the Clubhouse.

Only coins of Australian legal tender in the denomination of \$1 and any denomination of notes may be used to play the Club's gaming machines and as indicated on the gaming machines themselves.

Machines may only be reserved for a maximum of 5 minutes.

The gaming machines in this Club can only be played by, and any jackpots or prizes won will only be paid to, financial Members of this Club or Guests of Members and

Temporary Members and Honorary Members who have complied with all legal requirements to be admitted to the Club.

No jackpot, prize or winning combination will be paid to a player which is won before the opening time of the Club or after closing time has been announced.

In the case of a Member, a jackpot prize of \$1,000 or more may be paid within 72 hours of verification of financial Club Membership. In the case of non-Member, any jackpot or prize of \$1,000 or more may be paid within 72 hours by cheque and will be mailed to the address of that person as shown in the Register of Guests Members, the Temporary Members' Register or the Honorary Members' Register as the case may be.

The Club reserves the right to ensure that every jackpot, short pay or machine refill is played off.

The Club reserves the right to refuse any person, Member, Guest of a Member, Temporary Member or Honorary Member the right to play gaming machines in this Club.

The Club may refuse payment if, in the opinion of an authorised employee, Director or Member of the Club, the machine has malfunctioned and/or if a winning combination showing has not been registered on the machine.

A player of this Club's gaming machines acknowledges, by choosing to play the Club's gaming machines, that the Club's decision as to whether a gaming machine has malfunctioned or not and/or if a winning combination showing has not been registered on the machine is final.

If the gaming machine is able to be operated without using legal tender or if playing the machine does not reduce the credit meter by the appropriate amount, it is the player's responsibility to immediately report the malfunction to an employee of the Club.

If a gaming machine overpays, or pays on a non-winning combination, it is the player's responsibility to immediately report the malfunction to an employee of the Club.

Failure to report any malfunction of a gaming machine in this Club may result in legal proceedings being instituted against the player.

Tilting, rocking or in any way moving or damaging a gaming machine in this Club is strictly prohibited.

Players are not to use foreign objects on or in playing mechanisms to permit continuous play.

Persons playing two or more machines may be requested to play only one machine at certain times.

#### **(44) GENERAL**

Directors shall be issued with a badge and suitable inscribed golfing shirt during their term of service as a badge of office and authority. Further, Directors shall also be provided with Club blazer if the Serving Board at that time deems it to be appropriate and suitable. No member shall purchase golf balls or Golf Equipment on or in the All private property left at the Clubhouse shall be at the Owner's risk.

House vouchers may only be used in the dining room and for bar sales. They are **NOT** to be used for take away purchases.

No member shall, without the sanction of the Directors, promote or organise for decision on the Course any private match or competition other than such matches or competition in which not more than four (4) players participate.

Members' lockers are provided at the discretion of and under conditions and at fees set by the Directors.

Any Club member, who resigns, may at the discretion of the BOARD OF DIRECTORS be subsequently re-admitted to membership on the payment of fees as set down by the BOARD OF DIRECTORS.

#### **(45) CURRENT RECIPROCAL CLUBS**

The BOARD OF DIRECTORS may enter into a reciprocal arrangement with any other Golf Club whereby members of such other Club shall be entitled to use the Clubhouse and/or course in consideration of like privileges being extended to Carnarvon members by such other Golf Club as laid down by reciprocal agreements.

Bathurst Golf Club  
Bermagui Golf Club  
Borneo Barracks Golf Club  
Caernarfon Golf Club - UK  
Carnarvon Golf Club – Western Australia  
Forbes Golf Club  
Foster / Tuncurry Golf Club  
Grafton Golf Club  
Gunnedah Golf Club  
McLeod Golf Club  
Mount Gambier Golf Club  
Moruya Golf Club  
Muree Golf Club  
Murray Downs Golf & Country Club, Victoria  
Nambucca Heads Golf Club  
Northern Golf Club  
Queanbeyan Golf Club  
Rosanna Golf Club  
Tamworth Golf Club  
Taree RSL & Golf Club  
Western Australia Golf Club

#### **(46) ELECTIONS**

Procedures for election to all positions for which a ballot is necessary under Rules 53 – 55e shall be as follows:-

Following the close of nominations the Returning Officer shall ascertain those positions for which a ballot is necessary and conduct a draw for the order of nominees on the ballot paper.

A ballot paper will be prepared.

Each paper to be signed by the Returning Officer or his assistants on issue to voters.

A roll is to be prepared of voting members of the Club.

Voting shall be conducted on the Club premises during the fortnight prior to the Annual General Meeting, at times to be decided by the Board and announced following the close of nominations to the Board, prior to voting commencing. When voting is announced, the notification of voting times shall be affixed to the Club Notice Board for the information of members.

Members must vote in person – no proxies are allowed.

Members must produce membership cards or photo identification to obtain ballot paper.

The Returning Officer or his staff shall rule out the members name on the electoral roll when ballot papers are issued to that member.

Ballot papers are not to be taken from the vicinity of the polling place.

A sealed receptacle is to be provided to which the members will return their completed ballot papers.

Order of voting for positions is:-

President

Vice President

Captain

Directors

Any member may nominate for more than one position. Once elected to a position votes for him in lower ranked offices will be excluded and the candidates left will be allocated votes in their sequential order.

All ballot boxes will be secured unopened until close of the poll.

No withdrawals of nomination or resignations will be accepted between the start of voting and the declaration of the result of the poll at the Annual General Meeting.

Any withdrawal of nomination or resignation received after that date will, in the case of a successful candidate, be treated as a casual vacancy and the vacancy filled in accordance with Article 81 of the Club's Articles of Association.

As soon as practicable after the close of the poll the Returning Officer and his assistants will conduct a count of the votes. The result to be displayed on the Club Notice Board as soon as practicable.

The poll result will also be read into the minutes at the Annual General Meeting. The result of the election will be according to "first past the post" counting. All ballot papers are to be retained under security for 7 days after declaration of the poll.

The Returning Officer, to be appointed by the Board, can be a member or non-member of the Club. The Returning Officer shall not be eligible to stand for any office in the election.

Any candidate may be represented at the counting of votes by one Scrutineer by notifying the Returning Officer in writing of the name of the Scrutineer appointed by the candidate. A candidate in the election shall not be appointed a Scrutineer.

Any spoilt/damaged ballot paper must be returned to the Returning Officer prior to issue of a fresh ballot paper.

In the case of equality of votes for two or more candidates the Returning Officer in the presence of a Scrutineer/s or in their absence an independent Club Member shall "determine by lot" the candidate to be elected.

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"Determine by lot" means to determine in accordance with the following direction: The names of the candidates concerned having been written on similar slips of paper the slips will then be folded in a similar manner so as to prevent identification and mixed in a suitable container and one slip to be drawn at random. The name on that slip so drawn will be the candidate elected

#### **(47) TEMPORARY MEMBERSHIP**

Providing a visitor complies with one of the following conditions, they may be admitted as Temporary members.

An overseas or interstate visitor or any person whose permanent residence in New South Wales is not less than 5 kilometres from the Club.

Full members (as defined in the Act) of other clubs which are registered Golf Clubs.

A full member of any registered club who pursuant to S. 30(10) of the Act at the invitation of the Board of the Club, or of a full member of the host Club attends on any day at the Club for the purpose of participation in an organised sport or Competition to be conducted by the Club on that day when he so attends the premises of the Club until the end of that day.

An overseas visitor may be granted Full Playing equivalence at the rate of \$200.00 per month as from 1st October, 2014. If the visitor wishes to play in Club competitions evidence of a club handicap must be produced and payment of an affiliation fee may be required to obtain a Golfink Card.

#### **(48) BOARD APPROVED MEMBERSHIP CATEGORIES**

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As from 1st October, 2014 a new category of membership is introduced under the same playing conditions as RESTRICTED PLAYING MEMBERS. The memberships will be known as LIMITED PLAYING MEMBERS for females and LIMITED FULL PLAYING MEMBERS for males. The subscriptions will be five sevenths of the respective 7 -day subscriptions and the Bar Account will be \$300.00 for both males and females. The Bar Account for females is changed to \$300.00 as from 12th June, 2019.

Transfers to this category from another class of membership will be at Board approval and the Board may at its discretion limit the number of members admitted in any year.

Limited Playing Members are entitled to use the golf course and enter competitions Mondays to Fridays inclusive only. Limited Playing Members are also entitled to all the privileges of the Clubhouse and to introduce guests. Limited Playing Members may play outside competition times at weekends on payment of a fee as determined by the Board.

#### **(49) WEEK-END VISITORS**

As from 1st January, 2015, unaccompanied visitors will be granted the privilege to play in week end competitions at the discretion of the Board subject to the following conditions.

- 1 Bookings to be made through the Club Professional or his staff
- 2 Bookings permitted after 1.30 pm of the preceding Wednesday up to last hit off time on Sunday
- 3 Members permitted to invite up to three visitors as partners
- 4 All visitors must have an Australian handicap
- 5 To be eligible to win trophies visitors must have played at least 3 of their most recent 20 rounds at their home club.
- 6 The Club Professional to monitor all visitors during the trial period to avoid abuse of this privilege
- 7 Visitors cannot compete in Medal or Major Trophy events.
- 8 Visitor restrictions of by-law 7 do not apply if entry is made under the conditions of this by-law.

#### **(50) SENIOR VETERAN MEMBER**

As from 1st September, 2015, any person who is or who has been a Golfing Member of the Club will be entitled to apply to transfer to the classification of Senior Veteran Member. In addition any other financial golfing member who is over 65 years of age may also apply for transfer to the classification of Senior Veteran Member. A member seeking the benefit of this class of membership must submit an application in writing to the Board. The annual subscription applicable to Senior Veteran Member will be an annual subscription of one seventh of the Restricted Full Playing membership fee

rounded off to the nearest ten dollars in addition a house voucher to the value of two thirds of the full members rate (\$200).

Senior Veteran Members will be entitled to play in the veteran's competitions on Thursdays only whether 11 or 18 holes and will not be registered on Golfink. Any other play will be charged at members guest rates.

Senior Veteran Members will be entitled to vote at the election of the Board and may attend General Meetings including the Annual General Meeting for that purpose but are not entitled to:

- (1) Propose or second a member for election to the Board, or
- (2) Stand for election to the Board or
- (3) Vote on any matter at an AGM except for the election of the Board.

### **(51) TIME POOR MEMBERS**

As from 29<sup>th</sup> September, 2015 a new class of membership is introduced to be called Time Poor Members. This class is directed at those golfers who wish to belong to a golf club but do not have the time to play sufficient games to make full membership economic. Members in this class can play competition, social or practise golf on a pay for play basis with no limit on the number of games played.

All competition games are subject to gender specific competition requirements; i.e. female members may play in ladies competitions Wednesdays and Sundays and medley and mixed events on Thursdays and Sundays; male members may play in male competitions on Saturdays and Sundays, Tuesdays and in medley and mixed events on Thursdays and Sundays.

This class of golf membership may vote at the election of the Board but may not stand for any position on the Board or speak or vote on any matter at the Annual General Meeting of the Club. Time Poor Members are not eligible to play in the Club Championships but may play in, but not win, Monthly Medals and may play in any other normal competition events.

Fees will be determined annually and will consist of:-

- Membership fee
- Bar voucher
- Golf Link and affiliation fee
- Advice as to the fees for the various rounds.

### **52) INTERMEDIATE (2 ) and (3) MEMBERSHIP**

For the 2018/19 membership year the membership category **INTERMEDIATE (2)** will be introduced to accommodate both Playing and Full Playing members aged between 25 and 30 years (inclusive). The rate for this class will be 40% of the base rate for a full playing member plus affiliation fee plus a reduced house levy of \$200.00 :-

$$\$715.35 + \$52.65 + \$200.00 = \$968.00$$

The **INTERMEDIATE(3)** category will cover Playing and Full Playing members aged between 31 and 35 years (inclusive). The rate will be 80% of the appropriate base rate plus affiliation fee plus house levy.:-

\* Males  $\$1430.35 + \$52.65 + \$300.00 = \$1783.00$

\* Females  $\$957.35 + \$52.65 + \$300.00 = \$1310.00$

### **53) Rescinded**

By-Law 53 has been rescinded as of 1 March, 2022 to comply with Government Regulations