



## LEAVE OF ABSENCE APPLICATION FORM

(31) LEAVE OF ABSENCE (LOA) will be at the discretion of the Board and considered on an individual basis. Leave will only be available on certified medical grounds due to illness, injury, or health-related condition. LOA for travel is not available.

LOA may be granted for an initial period of no less than three (3) months with extensions if required to be in three (3) monthly periods. Any extension will be considered part of the same LOA. No more than 2 separate instances of LOA will be granted in any three (3) year period.

To be eligible for LOA a member must have five (5) continuous years of membership prior to the application and the applicant's membership subscription must be fully paid.

The commencement date for approved LOA will be the date of the members application, or a maximum of 30 days prior to the application date as determined by the circumstances, and at the discretion of the Board.

Any approved LOA will be credited to the applicants next membership subscription due, unless the member returns prior to the initial three (3) month period, in which case no credit will be applicable.

Name			
Current Category			
Leave of Absence (please circle)	With medical	Medical certificate provided	yes / no
	Without medical	Other reason (please specify below)	
		Details attached	yes / no
Duration requested (min. 3 months)			

Please state your reason/s:


I acknowledge and accept that my leave of absence will be subject to Board Approval

Signature		Date	
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Should a Member on Leave of Absence seek to establish his/her playing rights in less than the minimum requirement of 3 months, he or she shall not be entitled to credit.

*For office use:*

DOB		Leave Taken	yes / no
Joining Date		Eligible from	
Approved with credit		Declined	

To submit this form digitally, please email with accompanying documents, to [danielle@carnarvongolf.com.au](mailto:danielle@carnarvongolf.com.au)